

**Seller's Example  
Completed Dual Agency**

## **AGENCY FORM**

### **Section A**

**Acknowledgement of receipt of Information  
(Note: this is not a binding contract)**

**The following information is required under Kentucky law:**

1. The licensee's name is Sally Sales of  
ABC Realty real estate company. The principal broker of the real estate  
company is Bob Broker.

2. The prospective party is Sam Seller, Suzzy Seller.

3. The licensee may act as a:

- ☒ Limited dual agent  
☒ Sole agent  
☐ Designated agent  
☐ Non-agent or transaction broker

**I have received and read the Agency Information and Disclosure Form consisting of this page and one other page**

Sam Seller 1/01/02 Suzzy Seller 1/01/02  
Prospective party signature Date Prospective party signature Date

## **COMPLETE SECTION B ONLY IF DUAL AGENCY IS BEING UTILIZED IN THIS TRANSACTION**

### **Section B**

#### **Disclosure and Consent to Limited Dual Agency**

1. The property address is 100 Main Street.

2. The other party(s) represented by the licensee as a limited dual-agent in this transaction is/are

Bill Buyer (name) and Betty Buyer (name).

3. ☐ Designated agency is utilized in this transaction. I understand the principal broker is the only real estate licensee who acts as a dual agent for me and the other party (named in paragraph # 2 above) in this transaction pursuant to Kentucky state law (KRS 324.121).
4. ☐ The licensee making this disclosure, the company principal broker, or affiliated licensees of the principal broker are acting as parties in this transaction.
- ☐ The licensee making this disclosure, the company principal broker, or affiliated licensees have a financial interest in the property that is the subject of this transaction, or anticipate having financial interest in the property that is the subject of this transaction (other than real estate brokerage fees).

**(CHECK ALL THAT APPLY)**

5. ☒ A licensee acting as a dual agent in this transaction has either a personal, family, or business relationship with the other represented party in this transaction (the other represented party is named in paragraph #2 of Section B of this document) as indicated here:

I, Sally Sales (licensee's name) have a ☒ personal relationship, ☐ family relationship, ☐ business  
relationship with Bill Buyer (list other represented party's name). **(CHECK ALL THAT APPLY)**

**I have delivered the completed Section B to the undersigned party to this transaction.**

Sally Sales 1/01/02  
Signature of Licensee Date

**The undersigned has received a completed copy of Section B of the Agency Information and Disclosure Form and consents to limited dual agency by the licensee, the principal broker, and other licensees of their real estate company. If designated agency is utilized, the undersigned consents to dual agency by the principal broker only.**

Sam Seller 1/01/02 Suzzy Seller 1/01/02  
Signature of party Date Signature of party Date